

**WDA 16**

A proud partner of the

American Job Center network

**Workforce Development Board Meeting**

**December 4, 2020 10:00 am**

**GoToMeetings**

 **Meeting Minutes**

1. **Call to Order:** Meeting called to order by Tammy Sanderson, Board Chair at 10:06 am.
2. **Roll Call** by Rob Guentter

**Board Member Attendees:** Ed Good, Ed Mowrer, Sherri Lewis, Alison Kerns, Tammy Sanderson, Tai Carter, Nicole Paulette, Steve Carson, Bob Hendricks, Darla Monteleone, Rich Milleson, Karen D’Anniballe, Anita Petrella, Marc Manheim, and Karla Martin

Quorum established.

**Non-Member Attendees:** Jeff Felton, Michelle Santin, Kate Offenberger,Mike Schlanz, Lori Hawthorne, Rich Gualtiere, Rebecca Safko, Deb Knight, Jennifer Burns, Rob Guentter and Bradley Wells

1. **Approval of Board 9/18/20 Minutes**

Motion 20-2020 Motion to approve 9/18/20 Meeting Minutes

1st Ed Good 2nd Steve Carson All in Favor

1. **Financial/Participants Reports**

Rebecca provided the financial report based on the October 2020 statements.

Motion 21-2020 Motion to approve financial report as presented

1st Marc Manheim 2nd Steve Carson All in Favor

1. **Transfers:** None this period
2. **Board Member Resignation and Recognition**

Kyle Brown has submitted his resignation to the Board upon his recent retirement from IBEW.

Motion 22-2020 to recognize Kyle Brown for his many years of service on WDB16 and his contributions to improve the quality of workforce services in our area.

 1st Ed Good 2nd Alison Kerns All in Favor

1. **WDA16 Board Leadership**

Elections were held for both Chair and Vice Chair to serve from January 1, 2021 to June 30 2022.

Chair:

Nomination for Tammy Sanderson to serve as Chair by Ed Good, Second by Marc Manheim

Move to close nominations for Chair by Ed Good, Second by Bob Hendricks

Motion 23-2020 to elect Tammy Sanderson as Board Chair from 1/1/2020 to 6/30/2022 passed by

unanimous consent.

There were no nominations for Vice Chair and Tammy asked the business representatives on the Board to consider serving in this position. This will be on the March 2021 agenda.

1. **WIOA Update**

Rob Guentter shared a written Staff-to-the-Board report which included:

* Virtual Job Fairs: first set for Jan 19, 2021 focusing on warehouse and transportation jobs
* BRN Business Outreach
* WDA16 Performance Measures 2020-21
* WDB16 Board Recertification- submitted and approved by the State
* Pathways Home update

Motion 24-2020 to approve the staff report as presented

1st Ed Good 2nd Nicole Paulette All in Favor

1. **Operator updates:**

**Belmont Co:** Mike reported that 90% of training requests are for CDL and that visitors to the job center are still slow. 4 clients have been approved for CDL training from the COVID NDWG funding. The Resource Room update project is completed.

 The OH32 Flood Grant project will continue into 2021 thanks to an approved grant extension.

Belmont is part of a CCMEP pilot project with Mathematica for staff case management training which focuses on providing better client services and outcomes.

**Carroll Co:** Jennifer shared that Resource Room is open, and they have completed their Resource Room update with 4 new work stations and other supportive equipment. The county is working to help address the 300 person AAM plant closing, resulting from a recent fire.

**Harrison Co:** Lori said Harrison OMJ is open by appointment. The Resource Room technology and furniture installations have been finalized and the space is easier to clean and looks great! Rich added that 7 CCMEP youth are working and they are trying to grow those numbers with outreach. At present, they have no access to students at the schools.

**Jefferson Co:** Rich stated that their CCMEP Summer Youth Program has 60 working youth which is much higher than the 20 they would normally have this time of year (likely given they have more flexible school schedules). The Resource Room updates are complete and is open to the public. Client services are by appointment only.

Jefferson Co ended theirOH**-**32 Dislocated Worker Flood grant on November 6, and completed work on all approved clean-up sites.

The Opioid 3 grant program has gained access to the Easter Ohio Correctional Center (EOCC) and participants are being added to the program.

1. **Reemployment Services and Eligibility Assessment (RESEA)**

Motion 25-2020 to accept RESA funding from the State and enter into a sub-contract agreement with Jefferson Co CAC to deliver RESEA services to the area in a contract not to exceed. PY 2020 funding $40,691.36 and

PY 2021 funding $58,165.89

1st Bob Hendricks 2nd Ed Good All in Favor

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1. **OH 32 Flood Inspection Services**

Motion 26-2020 to extend the RFG Associates Inc OH 32 flood inspection services contract form 12/1/20 to 6/30/21 at $375 per month of delivered inspection services.

1st Ed Mowrer 2nd Nicole Paulette All in Favor

1. **2021 WDB16 Meeting Schedule**

The Board verbally agreed to the following 2021 meeting schedule:

Friday March 19, 2021 10AM GoToMeeting

 Friday June 18, 2021 10AM GoToMeeting

 Friday September 17, 2021 TBD

 Friday December 10, 2021 TBD

1. **Additional Discussion**

 **12. Next Meetings – Friday March 19, 2021 10:00 am GoToMeeting**

1. **Motion to Adjourn**

Motion 27-2020 to adjourn

1st Ed Good 2nd Nicole Paulette All in Favor

**Adjournment- 11:01 am**

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**Board Chair Date**