



Workforce Development Area 16

Belmont, Carroll, Harrison & Jefferson Counties

A proud partner of the American Job Center network

Workforce Development Board Meeting

9/13/24 10:00 am

Puskarich Public Library, Cadiz OH

Meeting Minutes

1. **Call to Order:** Meeting called to order by Nicole Paulette, Board Chair at 10:05am.
2. **Roll Call** by Rob Guentter
As this was our first in person meeting since Covid19, the Chair had Board Members and staff introduce themselves.

Board Member Attendees: Ed Mowrer, Ed Good, Crystal Lorimor, Jake Hershberger, Jeff Vaughn, Sherri Lewis, Dean Petersen, Nicole Paulette, William Moore, Darla Monteleone, Bonnie Rutledge, Karla Martin, and Clint Powell. Quorum established.

Non-Member Attendees: Deb Knight, Mike Schlanz, Hope McAfee, Rebecca Safko, Rob Guentter, Rich Gualtiere, Alex Logan, Jacob Barr, Hannah Titi, and Jennifer McFadden.

3. **Approval of Board June 14, 2024 Minutes**

Motion 19-2024 Motion to approve 6/14/24 Meeting Minutes

1st Good 2nd Mowrer **ALL IN FAVOR**

4. **Financial/Participants Reports and Transfers**

Rebecca provided the financial report based on the July 2024 statement. She stated that there will be more financial activity to share with the Board once the October release of funds is made by the state.

Transfers:

- ✓ Admin to Jefferson Co (county cost allocation plan) \$1,100.00
- ✓ Adult from Carroll to Belmont (expiring \$) \$5,035.78
- ✓ Dislocated Worker (DW) from Carroll to Belmont (expiring \$) \$5,906.34
- ✓ Branding funds from Carroll Co to Jefferson Co \$848.32 and Modification #1 increasing Performance of Service Contract with Jeff. Co CAC (Branding), from \$8,000.00 to \$8,848.32
- ✓ Area 16 State supplemental Dislocated Worker (DW) \$102,839 to Jefferson Co as needed.

Motion 20-2024 Motion to approve financial report and transfers as described above.

1st Powell 2nd Martin **ALL IN FAVOR**

5. WIOA Update

Rob Guentter shared a written Staff-to-the-Board report which included:

- ✓ TransfrVR update
- ✓ GRIT (Growing Rural Independence Together) update.
- ✓ Rapid Response Plan update
- ✓ Data Share Agreement
- ✓ BuildEd update with handout.
- ✓ WIOA Reauthorization
- ✓ WIOA Performance Measures PY24-25 with handout
- ✓ Complaint Procedure 04-2017 (May 2020 last update) Updating contacts.

Rob added that the recent area monitoring strongly suggested that the two (2) hired contractors for the area be formally reviewed annually for performance. This included the WDB16 to evaluate Rob (Staff to the Board), and the Belmont Co DJFS to evaluate Rebecca (Fiscal contractor). Both efforts are underway.

6. Operator updates:

Belmont Co: Mike Schlantz reviewed the Belmont Co data handout report. Highlights included that 9 of 10 TANF SYEP and 32 of 37 summer youth successfully completed the summer work experience programs. 23 worksites were involved. Further, 16 businesses placed work orders at the OMJ this period. Bridgeport School District has received a \$13m grant to construct a community center, where workforce is invited. Mike is looking at how we can participate. The building should be finished in 2026.

Carroll Co: Alex Logan reported that KMI and PCC held job interviews at the OMJ with 65 job seekers attending. He also shared that during this period they had 525 visits to the OMJ Resource Room, 28 UI visits, and served 49 new job seekers. ASPIRE had 87 students at the OMJ as well. Recent outreach has included Carrollton and Malvern School Board meetings to promote OMJ and CCMEP programs.

Harrison Co.: Jacob Barr also reviewed his submitted Board Report data. He is working to identify new job sites and had 8 new job seekers at the OMJ this period.

Jefferson Co: Hope McAfee highlighted their Report by indicating 231 CCMEP students, 237 Fresh Start clients, 13 GRIT, 61 Adult, and 7 dislocated Workers (DW) were served since July. Outreach efforts have included Edison Local, Back to School Bash Dixon Healthcare, Union Mission Back to School Bash and the Jefferson Co ESC Career Fair. Upcoming events include the Sept 18 OMJ Jefferson Co Job Fair at Florian Hall and the Oct 8 Buckeye Career Center event.

Hope also gave an update on the Remeplment Services and Eligibility Assessment (RESEA) program. This effort is meant to help hard to place or long-term unemployed people get extra services to secure employment. While this used to be a state administered program, in recent years it has been locally delivered. The state still determines who will be offered/or mandated this help and sends contact information to us. WDA16 uses Jefferson Co. CAC to run the program for all four WDA16 counties. The state has recently added a required 45 minute online or in person workshop/video (REACH) and is evaluating the overall impact of the RESEA program.

Rich added that Indian Creek also received a capital grant to construct a community center. His team will be collaborating with them to see how workforce can be involved.

7. Policy Revision: Related Party PL04-2018 revision

Motion 21-2024 to approved revised Related Party Policy to comply with Ohio WIOAPL 15-05.1
1st Martin 2nd Mowrer **ALL IN FAVOR**

8. Executive Session

Motion 22-2024 to go into Executive Session to discuss personnel matters.
1st Good 2nd Hershberger **ALL IN FAVOR** Executive Session entered at 11:40am
Out of Executive Session 11:48am

9. Discussion

It was requested that the unemployment rate for each county, along with the actual count of unemployed, be provided with each County Board Report in the future. Rob said he will be sure that is added to future reports.

10. Motion to Adjourn

Motion 23-2024 to adjourn.
Hershberger 2nd Good **ALL IN FAVOR**

Next Meeting: Fri Dec 6, 2024 10am GoToMeeting

Adjournment- 11:58am

Nicole Paullette
Board Chair

01-08-2025
Date