

Signed



Workforce Development Area 16
Belmont, Carroll, Harrison & Jefferson Counties

A proud partner of the American Job Center network

AREA 16 Council of Government (COG)

Meeting Minutes

June 20, 2025

Harrison Co DJFS, 520 N. Main Street, Cadiz OH

Present: Tony Morelli, Commissioner (Jefferson Co.), Paul Prevot, Commissioner for Dustin Corder, Commissioner (Harrison Co.) and Jerry Echemann, Commissioner (Belmont Co.).

Visitors: Rebecca Safko, Michelle Santin, Mike Schlantz, Hope McAfee, Rich Gualtiere, Deb Knight, Jennifer Burns, and Rob Guentter

1. Call to Order:

Meeting called to order by Vice Chair Tony Morelli at 10:04am.
A quorum of COG members was present to conduct business.

2. Approval of Minutes:

Motion 05-2025 to approve March 28, 2025, COG Minutes as written.
1st-Echemann 2ndPrevot Motion Carried

3. Financial/Participant Reports and Transfers (Rebecca):

Rebecca provided the financial report based on the April 2025 statement.

Transfers:

- A. \$30,000 Adult and \$45,000 Dislocated Worker (DW) from Carroll Co. to Belmont Co.
- B. Loan expiring Youth Funding as needed from Belmont Co. to Harrison Co. in this fiscal year, then make equal adjusting fund return from Harrison Co. to Belmont Co. with new fiscal year allocation.

Bills to Pay:

- A. CORSA \$3,659 for 2025-2026 liability insurance
- B. WDB16 annual membership dues to the Ohio Workforce Association (OWA) not to exceed \$4,255.

(Recommended for approval by WDB16 Motion 08-2025)

**Motion 06-2025 Motion to approve financial report and transfers as described above.
1st Echemann 2nd- Prevot Motion Carried**

4. WIOA Update: Staff Report (Rob)

Rob provided a written report on the following topics:

WIOA Update: Staff Report

- ✓ WIOA Reauthorizations
- ✓ 2025-26 WIOA Budget
- ✓ Local and Regional Workforce Plan update
- ✓ WDB16 2-year Board appointments/recertification
- ✓ Memorandum Of Understanding (MOU) 2-year agreement
- ✓ OMJ Center Recertifications
- ✓ WDA16 Subgrant Agreement with Ohio and county subgrant agreements

5. Contracts to Approve

Item #	Agreement	Vendor	Contract Amount
1	MOU 7/1/25-6/30/27		As per MOU
2	Outreach Contract Yr 4 of 4 7/1/25-6/30/26	WTOV-9 Fox Sinclair Broadcasting Group	\$20,000
4	Operator Contract Year 2 of 4 7/1/25-6/30/26	Belmont JFS Consortium	As per MOU
5	AD and DW Framework and Design Yr 4 of 4 7/1/25-6/30/26	Jefferson Co CAC	\$625,591
14	Youth Design and Framework Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC	\$437,879 (\$46,428 WIOA)

Recommended for approval by WDB16 Motion 09-2025

**Motion 07-2025 to approve Items 1,2,4,5 and 14.
1st Echemann 2nd- Prevot Motion Carried**

Item #	Agreement	Vendor	Contract Amount
6	WDA16 Subgrant Agreement with ODJFS 7/1/25-6/30/27		NA
40	Subgrant Agreement WDA16 and Belmont Co 7/1/25-6/30/27		NA
41	Subgrant Agreement WDA16 and Carroll Co 7/1/25-6/30/27		NA
42	Subgrant Agreement WDA16 and Harrison Co 7/1/25-6/30/27		NA
43	Subgrant Agreement WDA16 and Jefferson Co 7/1/25-6/30/27		NA

Recommended for approval by WDB16 Motion10-2025

**Motion 08-2025 to approve Items 6, 40,41, 42, and 43.
1st Echemann 2nd- Prevot Motion Carried**

Item #	Agreement	Vendor	Contract Amount
15	Belmont Work Experience Youth Year 4 of 4 7/1/25-6/30/26	CAC of Belmont Co	\$281,800 \$29,208 WIOA
16	Belmont Leadership Devel Year 4 of 4 7/1/25-6/30/26	CAC of Belmont Co	\$60,618 \$6,062 WIOA
17	Belmont Adult Mentoring Year 4 of 4 7/1/25-6/30/26	CAC of Belmont Co	\$60,618 \$6,062 WIOA
18	Belmont Adult Mentoring 2 Career Navigators Year 4 of 4 7/1/25-6/30/26	East Central Ohio ESC	\$188,443 \$18,844 WIOA
19	Fiscal Literacy Year 4 of 4 7/1/25-6/30/26	Do not renew, service available from ASPIRE	\$0
20	Carroll Work Experience Year 4 of 4 7/1/25-6/30/26	Goodwill GC-ECO Inc.	--
21	Leadership Year 4 of 4 7/1/25-6/30/26	Goodwill GC-ECO Inc.	--
22	Financial Literacy Year 4 of 4 7/1/25-6/30/26	Goodwill GC-ECO Inc.	--
	Total for 3 services	Goodwill GC-ECO Inc.	\$295,277 \$64,653 WIOA
23	Harrison Work Experience Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC Inc.	\$185,000 \$48,425WIOA
24	Harrison Leadership Devel. Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC Inc.	\$3,200 \$960 WIOA
25	Harrison Adult Mentoring Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC Inc.	\$2,050 \$615 WIOA
26	Jefferson Work Experience Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC Inc.	\$515,081 \$206,032 WIOA
27	Jefferson Leadership Devel. Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC Inc.	\$21,000 \$10,500 WIOA

Recommended for approval by WDB16 Motion11-2025

Motion 09-2025 to approve Items 15-27
1st Echemann 2nd- Prevot Motion Carried

34	Belmont St Clairsville Public Library MOU 7/1/25-6/30/27	St Clairsville Public Library	--
----	---	-------------------------------	----

Recommended for approval by WDB16 Motion12-2025

Motion 10-2025 to approve Item 34
1st Echemann 2nd- Prevot Motion Carried

39	RESEA Area Service Contract 7/1/25-6/30/26	Jefferson Co. CAC Inc.	RESEA allocation to the area, not to exceed \$70,000
----	---	---------------------------	---

As the new RESEA allocations have not been released, this approval will allow the program to continue. The Board may need to make a budget adjustment at the September 2025 meeting based on the actual RESEA allocation awarded.

Recommended for approval by WDB16 Motion13-2025

Motion 11-2025 to approve Item 39
1st Echemann 2nd- Prevot Motion Carried

6. County Reports

Belmont Co: Mike Schlanz shared that foot traffic in the OMJ is steady (135-156 each of the past 3 months) and that 43 new customers are getting their services this quarter. He also talked about the successful Belmont Co Job Fair and that at least 10 people have been hired so far. He also covered recent business closings including the East Ohio Regional Hospital, Stingray, Martins Ferry Schools, and St. John Central Academy.

Carroll Co: Jennifer Burns discussed her written report and said that 408 people visited the Resource Room at the OMJ. They continue to do out reach to schools, including recent Virtual Reality (VR) at Conotten Valley.

Harrison Co: Deb Knight reviewed OMJ stats including that they are currently serving 3 adults and 29 CCMEP clients/ They see growing opportunities to serve TANF, SNAP, and Medicaid persons.

Jefferson Co: Hope McAfee went over the Jefferson Co submitted report and added that CCMEP is now on a waiting list due to limited funding. They have 22 youth enrolled in the summer SYP TANF funded summer only work experience program and 20 in our CCMEP summer program. They are also planning an August 6, 2025 job fair at a new location, Steubenville HS. Since this will be before school starts, there will be ample parking. Hope has enrolled 2 clients into the Build ED enrichment program, and both reported great outcomes and improved attitudes regarding employment. There were 127 May visits to the OMJ Center, which is larger than normal. Hope also expressed her delight working with GRIT funding, and the flexibility it allows them to better serve adult and youth clients. Rebecca shared that Hope was recognized by GRIT as a top 5 GRIT administrator/practitioner in all of Appalachia!

7. CCMEP County Plan Updates 2025

Recommended for approval by WDB16 Motion13-2025

Motion 12-2025 to authorize the submission of Belmont, Carroll, Harrison, and Jefferson Co. CCMEP 2025 Plan updates to the State of Ohio
1st Echemann 2nd- Prevot Motion Carried

8. **Other Discussion:** Commissioner Morelli recognized everyone involved in our workforce system for our great work. He said most people do not appreciate the amount of effort and professionalism needed to do this work.

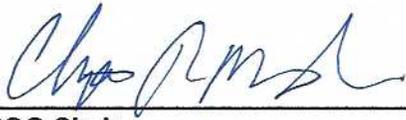
9. **Next Meetings – Fri September 26, 2025 10am Cadiz**
Future 2025 COG dates (*Fridays at 10am*) Dec 19, 2025

10. **Motion to Adjourn**

Motion 13-2025 Motion to Adjourn

1st Echemann 2nd- Prevot Motion Carried

Adjournment- 10:54am



COG Chair



Date