



Workforce Development Area 16
Belmont, Carroll, Harrison & Jefferson Counties

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Workforce Development Board Meeting
3/14/25 10:00 am
GoToMeetings
Meeting Minutes

1. **Call to Order: Meeting** called to order by Nicole Paulette, Board Chair at 10:02am.
2. **Roll Call** by Rob Guentter

Board Member Attendees: Ed Mowrer, Ed Good, Crystal Lorimor, Jake Hershberger, Jeff Vaughn, Sherri Lewis, Dean Petersen, Nicole Paulette, William Moore, Darla Monteleone, Anita Petrella, Alaire King, Marc Manheim and Clint Powell. Quorum established.

Non-Member Attendees: Mike Schlanz, Hope McAfee, Rebecca Safko, Rob Guentter, Rich Gualtiere, Alex Logan, Jacob Barr, Hannah Titi, Jana Kizito and Lisa Duvall.

3. Virtual Meeting Policy

Rob reviewed the state law around virtual meetings. He noted that all votes require voice votes on all agenda items.

4. Approval of Board 12/6/24 Minutes

Motion 01-2025 Motion to approve 12/6/24 Meeting Minutes
 1st Good 2nd Lewis

Roll Call Vote

| Mowrer | Good | Lorimor | Hershberger | Vaughn | Lewis | Petersen |
|----------|-------|------------|-------------|-----------|-----------|----------|
| Yes | Yes | Yes | Yes | Yes | Yes | Yes |
| Paulette | Moore | Monteleone | Petrella | King | Manheim | Powell |
| Yes | Yes | Yes | Yes | Not heard | Not heard | Yes |

Motion Approved

5. Financial/Participants Reports and Transfers

Rebecca provided the financial report based on the January 2025 statement. Rob added that the preliminary 2024 Single Audit of WDB16 was just released with no findings or issues. He thanked the team for another great year.

Transfers:

Accept \$41,913 reallocation of State RESEA to Dislocated Worker (DW) all to Jefferson Co.
Accept \$4,657 of additional DW Administrative funding

Motion 02-2025 Motion to approve financial report and transfers.

1st Hershberger 2nd Perella

Roll Call Vote

| | | | | | | |
|-----------------|--------------|-------------------|--------------------|---------------|----------------|-----------------|
| Mowrer | Good | Lorimor | Hershberger | Vaughn | Lewis | Petersen |
| Yes | Yes | Yes | Yes | Yes | Yes | Yes |
| Paulette | Moore | Monteleone | Petrella | King | Manheim | Powell |
| Yes | Yes | Yes | Yes | Not heard | Not heard | Not heard |

Motion Approved

6. WIOA Update

Rob Guentter shared a written Staff-to-the-Board report which included:

WIOA Update: Staff Report

- WIOA and RESEA Reauthorizations
- Outreach Committee and update
- Local and Regional Workforce Plan update
- WDB16 2-year Board appointments/recertification: Please let him or Nicole know if you are not interested in being reappointed.
- Memorandum Of Understanding (MOU) 2-year agreement
- OMJ Center Recertifications
- WDA16 Subgrant Agreement with Ohio and county subgrant agreements

Rob also provided an update about the proposed “A Stronger Workforce for America” (ASWA) Act in Congress, which may replace WIOA. He expects passage this year. He also explained that Ohio will be receiving about 7% less WIOA funding, but since our area unemployment rate is higher than other Ohio counties, we may not experience that much of a reduction.

Finally, Rob shared that Hope McAfee was recognized with an outstanding performance award at the GRIT annual conference. She was 1 of only 5 state-wide professionals who received the award. Congratulations to Hope!

7. Operator updates

Belmont Co: Mike Schlantz reviewed the Belmont Co data handout report.

The annual Belmont Job Fair is set for May 1, 2025 at Ohio Valley Mall. Mike expects 70-100 business and agency participants. There have been several recent Rapid Response efforts to business layoffs. These include East Ohio Regional Hospital, Joanne Fabrics, and Big Lots. State contracted mystery shoppers will be visiting our OMJ centers in April-May.

Carroll Co: Alex Logan reported that during the months of December and February, 415 people used the OMJ Resource Room. They continue to work on CCMEP outreach to identify and serve more youth. They are currently visiting Conotton Valley and are working to gain access to students in Carrollton and Malvern Schools.

Harrison Co: Jacob Barr shared that they are working to grow their CCMEP enrollment and are using VR. They have developed a new pre-employment application for CCMEP students.

Jefferson Co: Hope McAfee discussed their use of the GRIT program funding, with 25 people enrolled currently. She shared a new chart that shows OMJ traffic by computer use, job board use, unemployment assistance, other, and veterans served. They are holding a March 19 job support event at the Jefferson Co Library, where they will discuss and offer OMJ services to participants there.

8. Policy Updates

02-2019 On the Job Training

Motion 03-2025 Motion to approve revisions to Policy 02-2019 On the Job Training

1st Powell 2nd Petersen

Roll Call Vote

| Mowrer | Good | Lorimor | Hershberger | Vaughn | Lewis | Petersen |
|----------|-------|------------|-------------|--------|---------|----------|
| Yes | No | Yes | Yes | Yes | Yes | Yes |
| Paulette | Moore | Monteleone | Petrella | King | Manheim | Powell |
| Abstain | Yes | Yes | Yes | Yes | Yes | Yes |

Motion Approved

03-2021 Self Sufficiency

Motion 04-2025 Motion to revisions to Policy 03-2021 Self Sufficiency.

1st Hershberger 2nd Lorimor

Roll Call Vote

| Mowrer | Good | Lorimor | Hershberger | Vaughn | Lewis | Petersen |
|----------|-------|------------|-------------|--------|---------|----------|
| Yes | Yes | Yes | Yes | Yes | Yes | Yes |
| Paulette | Moore | Monteleone | Petrella | King | Manheim | Powell |
| Yes | Yes | Yes | Yes | Yes | Yes | Yes |

Motion Approved

Policy 01-2014 Priority of Service was also discussed. There were some concerns about if the up-to-date Federal TEGL was used to draft this revised policy and Rob agreed to research the concern and have a corrected (if needed) version for Board consideration at our next meeting.

9. Staff to the Board Contract Renewal

The Executive Committee has recommended the extension of Rob Guentter Staff to the Board contract from July 1, 2025 to December 31, 2025. Rob has announced his retirement for the end of December. The recommendation also included considering contracting with Mr. Guentter for transitional assistance, based on who is hired and what support they may need. Any action on that would need to be approved at a future WDB16 Board meeting.

Motion 5-2025 Motion to approve Rob Guentter, RFG Associates Inc., Staff to the Board contract from July 1, 2025 to December 31, 2025 for a fee of not to exceed \$61,750.00, which includes 625 hours of consulting, \$500/month expenses, and milage as documented.

1st Good 2nd Vaughn

Roll Call Vote

| Mowrer | Good | Lorimor | Hershberger | Vaughn | Lewis | Petersen |
|----------|-------|------------|-------------|--------|---------|-----------|
| Yes | Yes | Yes | Yes | Yes | Yes | Not heard |
| Paulette | Moore | Monteleone | Petrella | King | Manheim | Powell |
| Yes | Yes | Yes | Not heard | Yes | Yes | Yes |

Motion Approved

10. Other Discussion: None

11. Motion to Adjourn

Motion 06-2025 to adjourn.

1st Good 2nd Hershberger

Roll Call Vote

| Mowrer | Good | Lorimor | Hershberger | Vaughn | Lewis | Petersen |
|----------|-------|------------|-------------|--------|---------|----------|
| Yes | Yes | Yes | Yes | Yes | Yes | Yes |
| Paulette | Moore | Monteleone | Petrella | King | Manheim | Powell |
| Yes | Yes | Yes | Yes | Yes | Yes | Yes |

Motion Approved

Next Meeting: Fri June 13, 2025 IN PERSON at Puskarich Public Library, Cadiz OH, 2025 10am

Following 2025 meetings at 10am: September 12, 2025 (GoTo) and December 5, 2025 (GoTo)

Adjournment- 11:42am

Nicole Paulette

Board Chair

06/13/2025

Date