

Signed



Workforce Development Area 16
Belmont, Carroll, Harrison & Jefferson Counties
A proud partner of the American Job Center network

Workforce Development Board Meeting
6/13/25 10:00 am
Puskarich Public Library
200E Main St. Cadiz OH

Meeting Minutes

- 1. **Call to Order: Meeting** called to order by Nicole Paulette, Board Chair at 10:06am.
- 2. **Roll Call** by introductions and sign in sheet.

Board Member Attendees: Jeremy Morris for Ed Mowrer (Belmont College rep), Crystal Lorimor, Jake Hershberger, Jeff Vaughn, Sherri Lewis, Dean Petersen, Nicole Paulette, William Moore, Marc Manheim, and Karla Martin. Quorum established.

Non-Member Attendees: Jeff Felton, Hope McAfee, Rebecca Safko, Rob Guentter, Jana Kizito, Mia Paulette, and Lisa Duvall.

3. Approval of Board 3/14/25 Minutes

Motion 07-2025 Motion to approve 3/14/25 Meeting Minutes
1st Manheim 2nd Hershberger All in Favor, Motion Approved

4. Financial/Participants Reports and Transfers

Rebecca provided the financial report based on the April 2025 statement.

Transfers:

- A. \$30,000 Adult and \$45,000 Dislocated Worker (DW) from Carroll Co. to Belmont Co.
- B. Loan expiring Youth Funding as needed from Belmont Co. to Harrison Co. in this fiscal year, then make equal adjusting fund return from Harrison Co. to Belmont Co. with new fiscal year allocation.

Bills to Pay:

- A. CORSA \$3,659 for 2025-2026 liability insurance
- B. WDB16 annual membership dues to the Ohio Workforce Association (OWA) not to exceed \$4,255.

Motion 08-2025 Motion to approve financial report, transfers, and bills to pay.
1st Martin 2nd Lewis All in Favor, Motion Approved

5. WIOA Update

Rob Guentter shared a written Staff-to-the-Board report which included:

WIOA Update: Staff Report

- WIOA Reauthorizations: Who knows what will happen in DC?!!
- 2025-26 WIOA Budget
- Local and Regional Workforce Plan update
- WDB16 2-year Board appointments/recertification
- Memorandum Of Understanding (MOU) 2-year agreement
- OMJ Center Recertifications
- WDA16 Subgrant Agreement with Ohio and county subgrant agreements

Rob congratulated Lisa Duvall and her GRIT team for positioning GRIT to receive \$10m each year of the state biennium budget. The final House and Senate budget votes are pending. Rob also recognized Hope McAfee for being 1 of 5 GRIT administrators recognized by GRIT for their outstanding efforts.

6. Contracts for Approval

Item #	Agreement	Vendor	Contract Amount
1	MOU 7/1/25-6/30/27		As per MOU
2	Outreach Contract Yr 4 of 4 7/1/25-6/30/26	WTOV-9 Fox Sinclair Broadcasting Group	\$20,000
4	Operator Contract Year 2 of 4 7/1/25-6/30/26	Belmont JFS Consortium	As per MOU
5	AD and DW Framework and Design Yr 4 of 4 7/1/25-6/30/26	Jefferson Co CAC	\$625,591
14	Youth Design and Framework Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC	\$437,879 (\$46,428 WIOA)

Motion 09-2025 to approve Items 1,2,4,5 and 14.
1st Martin 2nd Hershberger All in Favor, Motion Approved

Item #	Agreement	Vendor	Contract Amount
6	WDA16 Subgrant Agreement with ODJFS 7/1/25-6/30/27		NA
40	Subgrant Agreement WDA16 and Belmont Co 7/1/25-6/30/27		NA
41	Subgrant Agreement WDA16 and Carroll Co 7/1/25-6/30/27		NA
42	Subgrant Agreement WDA16 and Harrison Co 7/1/25-6/30/27		NA
43	Subgrant Agreement WDA16 and Jefferson Co 7/1/25-6/30/27		NA

Motion 10-2025 to approve Items 6, 40,41, 42, and 43.
1st Manheim 2nd Lorimor All in Favor, Motion Approved

Item #	Agreement	Vendor	Contract Amount
15	Belmont Work Experience Youth Year 4 of 4 7/1/25-6/30/26	CAC of Belmont Co	\$281,800 \$29,208 WIOA
16	Belmont Leadership Devel Year 4 of 4 7/1/25-6/30/26	CAC of Belmont Co	\$60,618 \$6,062 WIOA
17	Belmont Adult Mentoring Year 4 of 4 7/1/25-6/30/26	CAC of Belmont Co	\$60,618 \$6,062 WIOA
18	Belmont Adult Mentoring 2 Career Navigators Year 4 of 4 7/1/25-6/30/26	East Central Ohio ESC	\$188,443 \$18,844 WIOA
19	Fiscal Literacy Year 4 of 4 7/1/25-6/30/26	Do not renew, service available from ASPIRE	\$0
20	Carroll Work Experience Year 4 of 4 7/1/25-6/30/26	Goodwill GC-ECO Inc.	--
21	Leadership Year 4 of 4 7/1/25-6/30/26	Goodwill GC-ECO Inc.	--
22	Financial Literacy Year 4 of 4 7/1/25-6/30/26	Goodwill GC-ECO Inc.	--
	Total for 3 services	Goodwill GC-ECO Inc.	\$295,277 \$64,653 WIOA
23	Harrison Work Experience Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC Inc.	\$185,000 \$48,425WIOA
24	Harrison Leadership Devel. Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC Inc.	\$3,200 \$960 WIOA
25	Harrison Adult Mentoring Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC Inc.	\$2,050 \$615 WIOA
26	Jefferson Work Experience Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC Inc.	\$515,081 \$206,032 WIOA
27	Jefferson Leadership Devel. Year 4 of 4 7/1/25-6/30/26	Jefferson Co CAC Inc.	\$21,000 \$10,500 WIOA

Motion 11-2025 to approve Items 15-27

1st Vaughn 2nd Hershberger Abstention Manheim Motion Approved

34	Belmont St Clairsville Public Library MOU 7/1/25-6/30/27	St Clairsville Public Library	--
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Motion 12-2025 to approve Item 34

1st Hershberger 2nd Manheim All in Favor, Motion Approved

Motion 13-2025 to approve Item 39
1st Martin 2nd Vaughn All in Favor, Motion Approved

7. Operator updates

Belmont Co: Jeff Felton spoke about the successful Belmont Co Job Fair and the good foot traffic this year. We can document that at least 10 people have been hired so far.

Carroll Co: Sherri Lewis shared that Carroll Co OMJ and other county services are moving to a new building in November. This building has a small gym suitable to host a job fair. Rob reminded her that since they will be in a new space, the OMJ Recertification for Carroll Co needs to include ADA compliance documentation.

Harrison Co: Printed report included in Board package.

Jefferson Co: Hope McAfee went over the Jefferson Co submitted report and added that CCMEP is now on a waiting list due to limited funding. They have 22 youth enrolled in the summer SYP TANF funded summer only work experience program and 20 in our CCMEP summer program. With limited funding, they are focusing on stronger career path work experiences for selected students. They are also planning an August 6, 2025 job fair at a new location, Steubenville HS. Since this will be before school starts, there will be ample parking. Hope has enrolled 2 clients into the Build ED enrichment program, and both reported great outcomes and improved attitudes regarding employment. There were 127 May visits to the OMJ Center, which is larger than normal. Finally, Hope shared that Jefferson Cp JVS is looking to add adult training programs. This can help fill the gap left by the closing of EGCC.

8. CCMEP County Plan Updates 2025

Motion 14-2025 to authorize the submission of Belmont, Carroll, Harrison, and Jefferson Co. CCMEP 2025 Plan updates to the State of Ohio
1st Hershberger 2nd Manheim All in Favor, Motion Approved

9. Other Discussion: None

10. Motion to Adjourn

Motion 15-2025 to adjourn.
1st Vaughn 2nd Petersen All in Favor, Motion Approved

Next Meeting: 10:00am, Friday September 12, 2025 (GoTo)
and December 5, 2025 (GoTo)

Adjournment- 11:10am

Nicole Paulette

Board Chair

09/28/2025

Date